

## 2009 PROPOSED DIOCESAN OPERATING BUDGET

Draft Budget February 25, 2009

	<u>ACTUAL</u> <u>2007</u>	<u>APPROVED</u> <u>BUDGET</u> <u>2008</u>	<u>ACTUAL</u> <u>Y-T-DATE</u> <u>Dec. 31/08</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2009</u>
<b><u>RECEIPTS</u></b>				
Diocesan Mission & Ministries	3,130,942	3,093,000	3,059,084	2,972,000
Interest on Trust Funds	59,569	131,500	-122,780	37,500
Sundry	58,854	19,000	40,102	19,000
<b>TOTAL RECEIPTS</b>	<b>3,249,365</b>	<b>3,243,500</b>	<b>2,976,406</b>	<b>3,028,500</b>

### **EXPENDITURES**

#### **Episcopal Office:**

##### **Staff:**

Diocesan Bishop	105,328	107,645	105,260	105,276
One-Time Cost	25,000	16,667	17,033	0
Episcopal Assistance	2,250	2,000	0	0
Executive Officer	89,579	91,550	88,422	91,992
Secretary of Synod	10,200	10,200	10,424	10,740
Office Staff	92,819	92,656	94,861	97,974
Benefits/Pension	75,595	78,391	80,100	81,864
	<u>400,771</u>	<u>399,109</u>	<u>396,100</u>	<u>387,846</u>

##### **Expenses:**

Episcopal Expenses/Discretionary	87,895	50,000	45,043	40,000
Synod Council Committees	9,720	15,000	3,575	10,000
	<u>97,615</u>	<u>65,000</u>	<u>48,618</u>	<u>50,000</u>

##### **Lambeth:**

Core Budget	2,400	2,400	2,400	2,400
Funding Bursaries	2,381	2,381	2,381	2,381
Conference Fee	1,500	1,500	1,500	1,500
Travel Expenses	1,000	1,000	1,000	1,000
Additional Appeals	1,000	1,000	1,000	1,000
	<u>8,281</u>	<u>8,281</u>	<u>8,281</u>	<u>8,281</u>
	<b>506,667</b>	<b>472,390</b>	<b>452,999</b>	<b>446,127</b>

#### **Evangelism Officer**

##### **Staff:**

Director of Evangelism	81,154	47,340	7,262	0
Benefits/Pension	20,455	11,090	2,006	0
	<u>101,609</u>	<u>58,430</u>	<u>9,268</u>	<u>0</u>

#### **Director of Human Resource**

##### **Staff:**

Director of Human Resources	42,580	13,952	21,244	0
Benefits/Pension	4,448	1,110	2,397	0
	<u>47,028</u>	<u>15,062</u>	<u>23,641</u>	<u>0</u>

**Program Department****Staff:**

Program Consultants	82,002	82,430	83,805	86,328
Office Staff	44,867	45,859	45,856	47,232
Benefits/Pension	<u>35,758</u>	<u>35,029</u>	<u>36,488</u>	<u>39,900</u>
	<b>162,627</b>	<b>163,318</b>	<b>166,149</b>	<b>173,460</b>

**Director Stewardship & Financial Development****Staff:**

Director	28,017	30,660	29,350	0
Benefits & Pension	2,945	5,000	3,194	0
	<b>30,962</b>	<b>35,660</b>	<b>32,544</b>	<b>0</b>

**Pension Commitments:**

Pension Support - Retired Bishops	32,500	30,000	30,000	30,000
Louisa Parke Commitment	56,733	49,000	48,751	48,000
	<b>89,233</b>	<b>79,000</b>	<b>78,751</b>	<b>78,000</b>

**Administrative Support Functions:****Finance Staff:**

Treasurer	89,579	91,550	61,033	62,864
Office Staff	204,294	208,793	208,789	215,052
Benefits/Pension	72,404	77,405	66,092	73,128
	<u>366,277</u>	<u>377,748</u>	<u>335,914</u>	<u>351,044</u>

**Less: Service Fees**

Investment Fund Administration Transfer	95,813	86,000	57,082	55,000
Insurance Fund Administration Transfer	25,000	25,000	25,000	25,000
Administrative Fee - ACMF, Niagara	10,000	10,000	10,000	10,000
Payroll Service	0	0	0	0
	<u>130,813</u>	<u>121,000</u>	<u>92,082</u>	<u>90,000</u>
	<b>235,464</b>	<b>256,748</b>	<b>243,832</b>	<b>261,044</b>

**Other Staff Costs:**

Additional Payroll	3,382	5,000	4,305	5,000
Wage Adjustment Prior Years	0	0	0	0
Wage Adjustment Current Year	0	0	0	0
	<b>3,382</b>	<b>5,000</b>	<b>4,305</b>	<b>5,000</b>

**Diocesan Operations:**

Archives	10,383	10,000	10,134	10,000
Conferences/Travel	14,176	15,000	9,927	10,000
Personnel Transition and Severance	663,884	265,000	660,178	265,000
Police Checks	772	2,000	770	1,200
Parish Interest/Other Expense	89,868	96,000	64,355	45,000
Parish Loan Reduction	0	115,010	0	115,010
Discretionary Ministry/Parish Support	13,825	20,000	5,000	0
Staff Expenses	19,123	20,000	19,152	15,000
Contingency	0	5,000	0	5,000
Interest Bank Operating Loan	62,670	62,000	45,854	52,000
Recovery Interest on Parish Receivables	0	0	0	-50,000
	<b>874,701</b>	<b>610,010</b>	<b>815,370</b>	<b>468,210</b>

**Administrative Expenses:**

Telephone	10,440	14,000	16,746	12,000
Web Site Support	34,593	31,000	35,939	35,000
Mailing	10,194	19,000	16,339	13,000
Office Supplies	11,595	13,000	11,698	12,500
Payroll System	4,858	6,000	5,350	5,500
Equipment Rentals	1,194	2,000	1,018	2,000
Equipment Service/Contracts	10,716	8,000	7,052	8,000
Equipment/Furniture Purchases	4,010	5,000	7,422	5,000
Computer Systems Support	3,572	5,000	6,793	5,000
Printing	3,756	8,000	3,166	5,000
Resources	2,605	3,000	1,857	3,000
Audit	12,500	11,000	14,175	14,175
Legal	20,110	14,000	30,717	14,000
Other Expenses	4,499	5,000	6,583	5,000
Bank Charges	7,554	8,000	8,459	8,000
	<b>142,196</b>	<b>152,000</b>	<b>173,314</b>	<b>147,175</b>

**Cathedral Place Building:**

Maintenance	43,488	40,100	46,300	65,000
Utilities	54,221	50,400	76,019	76,000
Insurance	18,133	21,500	47,607	49,000
Facility Rental Revenue	-5,031	-4,000	-1,456	-2,000
Day Care Facility Rental Revenue	0	0	-36,000	-36,000
Renovations/Major Repairs	3,480	20,000	20,344	55,000
Property/Cleaning/Reception	127,732	123,151	190,228	205,000
	<b>242,023</b>	<b>251,151</b>	<b>343,042</b>	<b>412,000</b>
HACCC Share (25% 2008, usage - 2009)	0	0	85,729	50,000
Diocesan Share (75% 2008, 60% 2009)	242,023	251,151	257,313	362,000
HACCC Salary Assistance	0	0	42,501	0
Total Contribution	<b>242,023</b>	<b>251,151</b>	<b>299,814</b>	<b>362,000</b>

**Ministry of the Anglican Church Beyond Niagara:****General Synod:**

Apportionment	672,000	672,000	672,000	672,000
Delegate Fees	10,872	0	0	0
	<b>682,872</b>	<b>672,000</b>	<b>672,000</b>	<b>672,000</b>

**Provincial Synod:**

Assessment	18,300	18,500	19,680	18,500
Delegate Fees	0	0	0	5,000
OPCOTE	10,000	10,000	10,000	10,000
	<b>28,300</b>	<b>28,500</b>	<b>29,680</b>	<b>33,500</b>
	<b>711,172</b>	<b>700,500</b>	<b>701,680</b>	<b>705,500</b>

## Youth Ministry

### **Program Administration And Support:**

General Program Expenses	1,577	1,000	531	1,000
Serverfest	-216	500	241	400
Niagara Youth Conference	12,567	19,000	16,149	18,000
Spirit Quest	1,158	1,100	1,719	1,100
Youth Leadership Training Program	2,924	4,850	2,610	3,850
Youth Synod	-163	1,600	3,469	1,600
Youth Members of Diocesan Synod Orientation	178	350	285	350
Junior Youth Connections	0	400	0	0
Youth Ministry Training Initiatives	395	1,600	100	1,000
Regional Youth Ministry	1,434	2,500	1,649	2,500
Youth Ministry Sunday	33	350	15	0
Youth Ministry Resources	894	1,650	349	1,000
Youth Ministry Committee & Resources	905	350	1,066	350
	<b>21,686</b>	<b>35,250</b>	<b>28,183</b>	<b>31,150</b>

## Children's and Youth Ministry:

Children's Ministry Advisory Committee	105	500	111	0
Children's Ministry Leadership Devel. & Res.	5,716	7,500	5,169	3,000
	<b>5,821</b>	<b>8,000</b>	<b>5,280</b>	<b>3,000</b>

## Canterbury Hills Camp

### **Canterbury Hills:**

Summer Camp Program	95,000	95,000	95,000	95,000
	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>

## University Chaplaincies

### **Chaplaincy Programs on University Campuses:**

Brock	15,122	15,121	15,121	15,121
Guelph	22,568	22,568	22,568	22,568
McMaster	12,187	12,187	12,187	12,187
	<b>49,877</b>	<b>49,875</b>	<b>49,876</b>	<b>49,876</b>

## Outreach Within The Diocese

### **The Homeless, The Hungry And Those In Need In Our Community:**

Missions to Seafarers	10,004	10,000	9,956	10,000
St. Matthew's House	27,475	27,475	27,475	27,475
Bethlehem Place	2,500	2,500	2,500	2,500
The Bridge Hamilton	5,000	5,000	5,000	5,000
Program Administration & Support	0	500	1,030	500
	<b>44,979</b>	<b>45,475</b>	<b>45,961</b>	<b>45,475</b>

## Outreach Outside The Diocese

### **Social Justice Advocacy:**

	519	500	723	500
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### **Coordinating Outreach Ministries:**

Program Administration and Support	0	500	400	500
	<b>0</b>	<b>500</b>	<b>400</b>	<b>500</b>

**Partnerships In Gospel Justice With Anglicans Around The Globe:**

Partners in Mission	969	6,000	5,458	6,000
Refugee Working Group	1,331	3,000	1,071	3,000
	2,300	9,000	6,529	9,000

**Parish Training And Support:**

PWRDF and PIM	588	500	0	500
Outreach Symposium/Other Training	0	500	164	500
	588	1,000	164	1,000
	<b>3,407</b>	<b>11,000</b>	<b>7,816</b>	<b>11,000</b>

**Canterbury Hills Support****Canterbury Hills:**

Parish Usage Support	2,338	3,000	1,940	0
Capital Costs	40,000	40,000	40,000	25,000
	<b>42,338</b>	<b>43,000</b>	<b>41,940</b>	<b>25,000</b>

**Nurturing Congregational Growth**

Resources for Parish Planning & Development	0	0	0	0
Mission Strategy & Planning	1,331	2,500	855	2,500
Congregational Support Coord. Team	0	0	800	1,200
Training & Resources	0	0	0	0
	1,331	2,500	1,655	3,700

**Regional Expenses:**

Brock	250	250	250	0
Greater Wellington	0	250	0	0
Lincoln	0	250	0	0
Mohawk	0	250	0	0
Trafalgar	0	250	0	0
Undermount	250	250	250	0
	500	1,500	500	0
	<b>1,831</b>	<b>4,000</b>	<b>2,155</b>	<b>3,700</b>

**Clergy Development & Education**

Divinity Students	26,107	30,000	9,954	20,000
Ordinations	4,620	6,000	5,150	6,000
Parish Priesthood 101 (Transitional Deacons)	1,080	4,500	3,194	4,500
Niagara Continuing Education	3,974	5,500	3,851	5,500
Fresh Start	3,750	3,750	0	0
Committee Expenses	1,739	750	966	750
	<b>41,270</b>	<b>50,500</b>	<b>23,115</b>	<b>36,750</b>

**Parish Leadership & Support**

Interim Ministries	6,248	5,000	4,162	5,000
Vocational Diaconate	2,136	4,000	3,933	3,000
Archdeacons/Regional Deans	7,619	7,500	6,438	7,500
Fresh Start	3,750	3,750	0	0
	<b>19,753</b>	<b>20,250</b>	<b>14,533</b>	<b>15,500</b>

**Clergy Leadership & Support**

Employee Assistance Program	15,362	15,000	15,244	15,000
Clergy/Licensed Lay Workers Conference	13,175	16,000	7,519	16,000
Clergy Days	3,000	3,000	0	1,500
Mentoring	248	1,000	228	0
Committee Expenses	400	750	0	0
Regional Deans	3,000	3,000	3,000	3,000
	<b>35,185</b>	<b>38,750</b>	<b>25,991</b>	<b>35,500</b>

**Stewardship & Financial Development**

Stewardship & Financial Development Exp.	5,159	8,000	4,120	5,000
	<b>5,159</b>	<b>8,000</b>	<b>4,120</b>	<b>5,000</b>

**Ministry of Local Outreach and Community Support:****Communications:**

Niagara Anglican News	61,494	35,000	38,122	25,000
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**TOTAL EXPENDITURES**

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	<b>3,574,864</b>	<b>3,243,369</b>	<b>3,383,759</b>	<b>3,028,467</b>
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**SURPLUS DEFICIT**

	<b>-325,499</b>	<b>131</b>	<b>-407,353</b>	<b>33</b>
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