

GRANT APPLICATION FORM

TRAINING AND DEVELOPMENT FOR LEADERSHIP IN THE CHURCH FUND Anglican Diocese of Niagara

Any parish or associated diocesan ministry requesting financial assistance from Education and Training for Leadership in the Church Grants must complete this application form.

To submit an application you must:

1. Consult with your Regional Archdeacon about your intention to apply for a grant for Training and Development for Leadership in the Church, and acquire his/her signature (page 2)
2. Send the completed application, signed by the Incumbent and Wardens, to:
Grants Committee, Cathedral Place, 252 James St. N., Hamilton, Ontario L8R 2L3,
Or email to: joanna.beck@niagara.anglican.ca
3. Adhere to the deadlines: The Grants Committee will meet immediately after March 31, June 30, September 30, and December 1 to review and process applications received as of those dates.

An electronic version of this form is available on the Diocesan web site at www.niagara.anglican.ca

Preparing Your Application

To assist the Committee in considering your application, please:

- use the format of this form
- type your application
- be clear and concise
- include all requested information

Note:

- *The Bishop's approval is required for all out of country expenses*
- *All applications are subject to final review and funds availability*
- *Expenses incurred prior to approval of your application may not be reimbursed*
- *Receipts are required for all expenditures*

GRANT APPLICATION FORM

TRAINING AND DEVELOPMENT FOR LEADERSHIP IN THE CHURCH FUND Anglican Diocese of Niagara

Parish or Congregation: _____

Who should we contact for more information regarding this request?

Name _____ tel. _____

e-mail _____ fax _____

Date(s) of consultation(s) with the Regional Archdeacon: _____

*Archdeacon's Signature: _____

Applications will not be forwarded to the Grants Committee without the Regional Archdeacon's approval.

What is the amount of diocesan assistance you are requesting?

Year	Year
\$	\$

Briefly summarize how these funds will be used.

Have you or your parish received grant funding previously? _____

If yes, please outline brief details (purpose, date, amount of grant(s):

*Signatures:

*Applicant: _____ Date: _____

*Rector: _____ Date: _____

*Church Warden: _____ Date: _____

*Church Warden: _____ Date: _____

Grant Application

PLEASE PROVIDE THE FOLLOWING INFORMATION: (attach additional pages as required)

PLAN AND STRATEGY

Does your parish have a Strategic Plan? _____ (If no, please comment) _____

How does this training link to your parish Strategic Plan and the Diocesan Vision? (e.g. explain how the training will benefit those served and particular petals and values of the diocesan vision)

Please provide a calendar of the major steps required to complete this project

What specific measurable results and benefits do you expect?

FUNDING

Please attach a detailed breakdown of income and expenses for the initiative. Include research and documentation and references e.g.

- Copy of conference/training brochure, URL's for pertinent web information
- Transportation costs e.g. GO Transit, airfare, hotel costs
- Funding from other sources (available, expected or for which you have applied)

Please indicate how payment is to be made:

Payment to Grant Requestor Payment direct to 3rd party

REPORTING

A Final Report is required upon completion of all grant related and funded activities. This report will include a detailed description of how the expected benefits of the project were achieved and the level of satisfaction including progress according to the plan. Multi-year projects require an interim reports at the end of each year in a similar format.