

VOLUNTEER MINISTRY JOB DESCRIPTION

Position: Ball Hockey Coordinator

Nature of the Position

The Ball Hockey Coordinator is the primary contact and facilitator of the Saturday Morning Ball Hockey program. It is the goal of this position to develop, nurture and supervise this youth ministry initiative of **PARISH NAME HERE** as well as build strong and trusting relationships with the youth who attend.

Outline of Responsibilities

- to organize and facilitate a weekly game of Ball Hockey for youth in **PARISH NAME HERE** neighbourhood
- to build relationships with the youth **PARISH NAME HERE** neighbourhood
- to liaise with the neighbourhood youth about opportunities to participate in the community of **PARISH NAME HERE**
- to ensure that at least 2 leaders are present at all parish sponsored events
- to maintain a safe environment for all participants
- to communicate regularly with the parish rector regarding events and issues
- to communicate with parents occasionally regarding events and issues

Skills, & Experience

- enjoys working with young people
- ability to engage, communicate and develop trust with young people
- ability to work and communicate with parents and adult volunteers

Boundaries & Limitations

- appropriate boundaries with youth must be maintained at all time

Support, Supervision & Training

- supported by the Ministry Team

Screening Requirements

- agrees to uphold the job description
- police record check

Length of Term

- One year, renewable

Benefits to the Volunteer

- the ability to be a mentor and be a positive influence on the faith development of neighbourhood youth

RISK ASSESSMENT REVIEW

Risk	Description	Rating
Participant	Youth	High
Setting	Outdoors	Medium
Activity	Sports	Medium
Supervision	Normally in Groups	Low
Nature of Relationship	Casual & Collegial	Medium
Degree of Authority	Some Authority	Medium
Physical Safety	Some physical risks	Medium
Financial	Some voluntary financial involvement	Medium
Privileged Information	Some possession of privileged information	Medium
Damaged Reputation	Potential risk of damaged reputation	High

RISK ASSESSMENT: HIGH

The risk for this ministry is high because although the majority of risks factors for this ministry are medium, the participant demographic and potential for damage to reputation is high.

RISK MANAGEMENT REQUIRED

- Agrees to uphold the job description
- Police Record Check